

**RESOLUTION #2022-5
ACCEPTING MICHELLE KLEVEN / CLERK RESIGNATION**

RESOLVED, that the resignation of Michelle Kleven as Clerk of Springvale Township as evidenced by the attached resignation letter to Springvale Township (**Exhibit A**), dated May 23, 2022, is hereby accepted, by the Town Board of Springvale.

The undersigned hereby certifies that Michelle Kleven is the duly elected Clerk and the custodian of the books and records of Springvale Township, pursuant to the laws of the State of Minnesota, and that the foregoing is a true record of a resolution duly adopted at a meeting of the Town Board of Springvale, and that said meeting was held in accordance with state law and the Bylaws of the above named Township on June 1, 2022, and that said resolution is now in full force and effect without modification or rescission.

BE IT FINALLY RESOLVED that a copy of this resolution be sent to Michelle Kleven, Isanti County Recorder, Isanti County Auditor-Treasurer, and Springvale Township financial institutions to inform them of the resignation of the Town Clerk.

Adopted this 1st day of June, 2022.

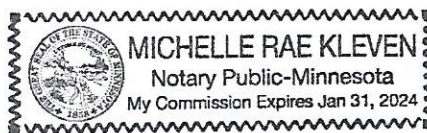


William Friedland
Chairman

Attest: 

Michelle Kleven
Town Clerk

This document was drafted by:
Springvale Township
P.O. Box 289
Cambridge, MN 55008



(EXHIBIT A)

Michelle Kleven
34354 Holly ST NW
Cambridge, MN 55008
Cell: 612-390-0620
Email: michellekleven@msn.com

May 23, 2022

Mr. William Friedland
Chairman
Springvale Township
PO BOX 289
Cambridge, MN 55008

Dear Mr. Friedland,

With a heavy heart, I have to submit my resignation due to the upcoming loss of residency from selling my home and moving out of the township.

My final day, as an elected clerk; will be on June 8, 2022

If needed, I truly look forward to assisting during the transition of the vacant clerk duties and responsibilities; remotely, per a mutual agreement.

Please accept my donation of an oak file cabinet which houses all the township clerk official documents. I will deliver this file cabinet, along with the township copier, office supplies, and keys; to the town hall prior to my final day.

I've truly valued the opportunity to work for the residents of Springvale Township. I wish the best to you and the other elected officials going forward.

If you have any questions, please contact me by email or my cell phone listed above.

Sincerely,



Michelle Kleven