

**SPRINGVALE TOWNSHIP  
UTILITY WORK PERMIT  
POLICY #103-01**

CLAY MADE A MOTION BY POLICY TO REQUIRE ALL UTILITY COMPANIES TO FILL OUT A STANDARD TOWNSHIP PERMIT FORM BEFORE COMMENCING ANY WORK. UTILITY COMPANIES WILL SEND THE TOWNSHIP TREASURER A STANDARD UTILITY PERMIT AND NO WORK SHALL BE PERFORMED WITHOUT WRITTEN APPROVAL FROM THE SPRINGVALE TOWNSHIP BOARD OF SUPERVISORS. FRIEDLAND SECONDED THE MOTION. MOTION CARRIED ON APRIL 5, 2006.

FRIEDLAND MADE A MOTION TO AMEND THE UTILITY PERMIT POLICY DATED APRIL 5, 2006 TO INCLUDE CELL TOWERS AND WIND GENERATING EQUIPMENT. LINDGREN SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY ON MARCH 6, 2013

LINDGREN MADE A MOTION TO AMEND THE UTILITY PERMIT POLICY DATED MARCH 6, 2013 TO INCLUDE THE FOLLOWING:  
IF A UTILITY WORK PERMIT IS NOT PREAPPROVED BEFORE WORK IS STARTED, THERE WILL BE AN ADDITIONAL FEE OF \$50.00 CHARGED TO THE UTILITY COMPANY AND IF APPLICABLE, ALL LEGAL FEES ACCRUED FOR ANY UTILITY WORK IN SPRINGVALE TOWNSHIP, WILL BE THE UTILITY COMPANY AND/OR ITS CONTRACTORS RESPONSIBILITY. FRIEDLAND SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY ON MARCH 6, 2019.

**UTILITY COMPANIES INCLUDE:**

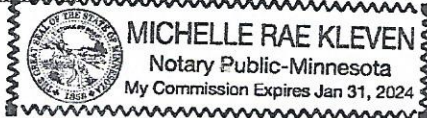
GAS  
PROPANE  
TELEPHONE  
CABLE  
ELECTRIC  
CELL TOWERS  
WIND GENERATORS

KOESTER WILL NOTIFY ALL UTILITY COMPANIES OF THE POLICY STATED ABOVE AND EXPLAIN HOW TO OBTAIN A PERMIT.

APPROVED POLICY ON APRIL 3, 2013.  
REVIEWED WITH NO CHANGES MARCH 1, 2017. <sup>mk</sup>  
REVIEWED AND APPROVED CHANGES APRIL 3, 2019.

  
\_\_\_\_\_  
TONY BROWN  
CHAIRMAN

Attest:   
\_\_\_\_\_  
MICHELLE KLEVEN  
CLERK



SPRINGVALE TOWNSHIP  
36302 VERDIN ST NW  
CAMBRIDGE, MN 55008  
KURT KOESTER / TREASURER  
763-639-0489

PERMIT # \_\_\_\_\_  
FEE \$ 50.00

**APPLICATION FOR UTILITY WORK PERMIT**

1. Fill out, sign, and enclose payment of \$50.00 payable to Springvale Township and mail to the above address. Please print or type.
2. Attach a sketch of the job to be proposed.
3. If a utility work permit is not preapproved before work is started, there will be an additional fee of \$50.00 charged to utility company or its contractor.
4. If for any reason, legal fees are accrued before, during, or after the utility permit and/or construction process; it will be the responsibly of the utility company and/or its contractor to pay those fee's.

NAME OF UTILITY COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE \_\_\_\_\_

JOB NUMBER IF ANY \_\_\_\_\_

TYPE OF UTILITY \_\_\_\_\_

TOWNSHIP SECTION \_\_\_\_\_

TOWNSHIP ROAD / INTERSECTION \_\_\_\_\_

DESCRIPTION OF WORK TO BE DONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do not write below this line, township use only  
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**UTILITY PERMIT AUTHORIZATION**

A payment of \$ \_\_\_\_\_, payable to Springvale Township, in the form of cashier's check or money order shall accompany this application

The payment made by: Name \_\_\_\_\_

Special provisions and or recommendation from the Board of Supervisors:  
\_\_\_\_\_

Permission is hereby granted for the above utility work to be done as described in this application. When work is finished please notify Kurt Koester, Springvale Township Treasurer, at 763-639-0489

Proposed Location Approved by \_\_\_\_\_ Date: \_\_\_\_\_

Final Inspection Approved by \_\_\_\_\_ Date: \_\_\_\_\_