

**SPRINGVALE TOWNSHIP AGENDA  
REORGANIZATION MEETING  
JANUARY 5, 2022**

**CALL TO ORDER:** *TIME* \_\_\_\_\_ and Pledge of Allegiance

1. SELECT A TOWN BOARD CHAIR AND VICE CHAIR
2. ADOPT A SCHEDULE OF REGULAR BOARD MEETINGS
3. SET COMPENSATION & AUTHORIZED EXPENSES FOR TOWN OFFICERS AND EMPLOYEES (Pera, life ins.) (Date to become effective)
4. DESIGNATE OFFICER TO FILL DUTIES & POSITIONS CREATED BY BOARD (Town Hall Supervisor, Road Supervisor, AWAIR, Weeds, Hazard Mitigation, Fire)
5. DESIGNATE A BANK AS THE TOWN DEPOSITORY
6. DESIGNATE POSTING/PUBLISHING PLACE FOR TOWN
7. CONSIDER ANY POTENTIAL CONFLICT OF INTEREST ISSUES
8. REVIEW TOWNS AWAIR PLAN
9. INVENTORY TRAINING AND REFERENCE MATERIALS/ IDENTIFY UPCOMING TRAINING OPPORTUNITIES
10. REVIEW TOWN ORDINANCE, RESOLUTION, AND POLICY BOOKS
11. TOWNS WITH PLANNING AND ZONING CONFIRM COMPLIANCE WITH 60-DAY RULE (Verify up to date planning commission resolution)
12. CONFIRM COMPLIANCE WITH THE DATA PRACTICES ACT.
13. REVIEW INSURANCE POLICIES
14. CONFIRM TOWN REPORTING FORM IS COMPLETED AND SENT TO STATE AUDITOR (Clerk will send after the Board of Audit approval)
15. TOWNSHIP ATTORNEY AND ENGINEER
16. 2022 FEE SCHEDULE
17. OTHER

**ADJOURN:** *TIME* \_\_\_\_\_