

**SPRINGVALE TOWNSHIP
FEBRUARY 2, 2022
REGULAR BOARD MEETING MINUTES**

The Township Officers met for the regular monthly board meeting with members present: Jacob Gillard, Steve Lindgren, Bill Friedland, Michelle Kleven, and Kurt Koester. Friedland called the meeting to order at 6:33 PM. The pledge of allegiance was recited.

APPROVAL OF AGENDA: Friedland made a motion to approve the prepared agenda; seconded by Gillard. Motion carried unanimously.

VALE DR & XEON ROAD IMPROVEMENT: Joe Pelawa and Tim Haugo were present from Bolten & Menk Engineering Firm. Pelawa opened four sealed bids received for the Vale Drive & Xeon Street road improvement project and read aloud. See attached bid tabulation form. Bids were taken to the engineering office for review and will be brought to the March 7, 2022 board meeting for further discussion. The town board stated that no swing arm mailbox contractor is needed for the Vale Drive & Xeon road project. Steve Hass stated that there is still some road widening construction to be done north of 331st Court on Xeon Street and all the aggregate base is completed. There was some discussion regarding corrections to the Springvale Township MNDOT map. Lindgren made a motion to approve the corrections to the MNDOT map, as discussed and presented by Kleven and Pelawa; seconded by Friedland. Motion carried unanimously.

APPROVAL OF MINUTES: Friedland made a motion to approve the minutes from the Reorganization meeting and January Board meeting; seconded by Gillard. Motion carried unanimously.

APPROVAL OF TREASURER REPORT: Koester read the Treasurer's reports and updated the town board on permits. There was some discussion. Lindgren made a motion to approve the January treasurer reports; seconded by Gillard. Motion carried unanimously.

APPROVAL OF BILLS: Kleven discussed invoices, claims, and payroll. Gillard made a motion to approve paying claims #8753-#8764 for the total amount of \$8288.10 and paying payroll in the amount of \$2680.15; seconded by Friedland. Motion carried unanimously. Lindgren made a motion to approve sending Invoice 1196 to Vogland with past due charges added; seconded by Gillard. Motion carried unanimously. There was discussion regarding who has access to the clerk's town usernames and passwords. Kleven stated she has always given copies of the town usernames and passwords to the treasurer annually. Lindgren made a motion that any town officer can receive copies of the clerk's town usernames and passwords if requested; seconded by Friedland. Motion carried unanimously. There was discussion regarding which town officers have town keys. All town officers have keys for the town hall, the clerk and treasurer have keys for the PO BOX, and Kleven, Friedland, and Lindgren have keys to the posting board. Kleven updated the town officers of the new 2022 CTAS software update.

NEW BUSINESS: Elliot & Allison Halley were present to discuss a new parcel split off 33151 Walbo DR NW. There was some discussion. Lindgren made a motion to approve Halley's preliminary parcel split located at 33151 Walbo DR NW Cambridge, MN 55008 as presented; seconded by Gillard. Motion carried unanimously. Lindgren discussed which town officers can be paid per diems for attending the Dalbo and Cambridge Fire department meetings. There was discussion. Lindgren made a motion that only town supervisors can be paid per diems to attend fire department meetings; seconded by Friedland. Motion carried unanimously. Lindgren discussed other options to receive the town postal mail, the cost of the town PO BOX, and the clerk's mileage reimbursement to handle the town mail. There was discussion. Gillard stated that having a PO BOX is secure and part of doing business for the town residents. No action will be taken by the town board regarding the PO BOX at this time. Friedland

**SPRINGVALE TOWNSHIP
FEBRUARY 2, 2022
REGULAR BOARD MEETING MINUTES**

updated the town officers with information from the Dalbo Fire meeting held January 22, 2022. Gillard made a motion to approve Kleven to clean and set up the town hall, post and publish meeting notices, and purchase snacks for the Annual Meeting; seconded by Friedland. Motion carried unanimously. Kleven discussed a letter from Centerpoint Energy. Gillard updated the town officers with information from the Hazard Mitigation meeting held January 26, 2022. Kleven discussed the letter from the County Assessor regarding transferring the township board of review duties to the County. Lindgren made a motion to not transfer board of review duties to the Isanti County Assessor and hold the Board of Appeal and Equalization with the Springvale Town Officers at the Isanti County Assessor's office on April 19, 2022 at 7:00 PM; seconded by William Friedland. Motion carried unanimously.

ROADS/SIGNS: There was some discussion regarding the clerks request to help update the signs and mailbox posts spreadsheet and the town board wants to wait to place a sign order until March. Steve Hass had some discussion regarding town roads. Kleven updated the town officers regarding Cambridge Township snow plowing Springvale Township's section of 329th Avenue NW per the City of Cambridge's town line road agreement. At this time, the City of Cambridge would like Springvale to continue snow plowing 329th Ave NW. There was discussion regarding town road and rights of way maintenance quotes for 2022. Lindgren made a motion for Kleven to send Dawn Hass Construction the town road maintenance and snow removal quote form, post and publish the road rights of way maintenance quote form, and approve the town board to attend the LTAP blacktop maintenance seminar on April 7, 2022 in Brainerd; seconded by Friedland. Motion carried unanimously. The town board will decide if any blacktop maintenance needs to be done during the spring road inspection. The town board is still working on the road maintenance increased costs for MNDOT reimbursement, due to the Highway 95 construction project.

OLD BUSINESS: Kleven updated the town officers on research done for the Community Facilities direct loan grant program and Springvale does not qualify. Kleven updated the town officers on new information regarding ARPA. Friedland made a motion for Kleven to prepare the ARPA resolution for the March board meeting; seconded by Gillard. Motion carried unanimously. Kleven updated the town officers on Scotsman newspaper circulation issues in the township.

COMMUNICATION: There was discussion of Isanti County Zoning items pertaining to Springvale. Gillard updated the town officers with information from the ADU meeting held in January. The town board reviewed postal mail received. The Cambridge Fire Department meeting is March 1, 2022 at 6:00 PM, the Annual Town Meeting is March 8, 2022 at 6:30 PM, and the MAT Spring Short Courses will be held virtually in March 2022.

PUBLIC FORUM:

There was no public forum.

THE NEXT REGULAR BOARD MEETING IS ON MONDAY MARCH 7, 2022 STARTING AT 6:30 P.M.

Friedland adjourned the meeting at 8:47 p.m.

Respectfully submitted,

Michelle Kleven
Clerk

William Friedland
Chairman