

SPRINGVALE TOWNSHIP
AUGUST 5, 2020
REGULAR MONTHLY MEETING MINUTES

The township board met for its regular monthly meeting with board members present: Bill Friedland, Steve Lindgren, Jake Gillard, Michelle Kleven, and Kurt Koester. Lindgren called the meeting to order at 6:32 p.m.

APPROVAL OF AGENDA: Lindgren made a motion to approve the prepared agenda; seconded by Gillard. Motion carried unanimously.

APPROVAL OF MINUTES: Friedland made a motion to approve the July monthly minutes; seconded by Gillard. Motion carried unanimously.

APPROVAL OF TREASURER REPORT: Clyde Boyer was present to discuss the Certificate of Indebtedness documents for the Maywood Estates road improvement project. Gillard made a motion to approve Resolution 2020-9 Awarding the Sale of \$350,000.00; seconded by Lindgren. Motion carried unanimously. Friedland made a motion to approve Resolution 2020-10 the Debt Service Fund; seconded by Gillard. Motion carried unanimously. Lindgren made a motion to approve all documents related to receiving the Certificate of Indebtedness Loan of \$350,000.00 for the Maywood Estates road improvement project; seconded by Friedland. Motion carried unanimously. Koester read the Treasurer's reports and updated the town board on permits. There was some discussion. Friedland made a motion to approve the July treasurer reports; seconded by Gillard. Motion carried unanimously. Koester discussed the 329th Airport road assessment discrepancy update. Lindgren made a motion to pay Sealtech Incorporated and/or Allied Blacktop with the Gas Tax Fund; seconded by Gillard. Motion carried unanimously.

APPROVAL OF BILLS: Kleven discussed claims and payroll. Lindgren made a motion to approve the 3rd payment installation to Knife River in the amount of \$30,384.02 claim #8363; seconded by Friedland. Motion carried unanimously. Lindgren made a motion to approve claims #8347-#8378 for the total amount of \$85,268.29 (including claim #8363 to Knife River) and payroll in the amount of \$4,327.45; seconded by Gillard. Motion carried unanimously. The clerk discussed the COVID CARES ACT funding application completion, reimbursement expense form, and deadlines.

NEW BUSINESS: Kleven updated the town board on the election updates. There was some discussion regarding election precinct safe distancing set up for the town hall. Gillard made a motion to approve updating the precinct by improving the north exit of the town hall with new lighting, paint, safety tape, exit signs, accessibility, and a side walk for safe distancing due to COVID, this exit has never been needed for election use in the past; seconded by Lindgren. Motion carried unanimously. Kleven read the Isanti County Auditor's Election Equipment Plan. Friedland made a motion to approve the Isanti County Equipment Plan; seconded by Lindgren. Motion carried unanimously. There was some discussion regarding the Pickleball invitation for lessons in the area. The town board discussed an offer from a church, to donate their used outdoor business sign; to increase communication and post notices for town residents during the COVID and/or other township business due to lack off internet services in the township borders. Lindgren made a motion to accept the donated outdoor sign and approve the town supervisors to pick up the sign from the church, install, and purchase materials needed for installation at the town hall; seconded by Gillard. Motion carried unanimously. Kleven discussed the notice of 2021 Town Aid in the amount of \$2,595.00. There was some discussion regarding the township website. Lindgren made a motion to have Town Board website training at the town hall on August 17, 2020 at 12:00pm; seconded by Gillard. Motion carried unanimously.

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ROADS: The Maywood Estates road improvement was discussed. Driveways, shouldering, seeding, mailboxes, and 911 signs are complete. Street name and traffic signs will be installed in August. Kleven read the following resolutions pertaining to the Maywood Estates road improvement. Resolution 2020-6 Declaring the Cost to be Assessed and Ordering the Preparation of Proposed Assessment. Gillard made a motion to approve resolution 2020-6; seconded by Lindgren. Motion carried unanimously. Resolution 2020-7 Hearing on Proposed Assessment. Lindgren made a motion to approve resolution 2020-7; seconded by Gillard. Motion carried unanimously. Resolution 2020-8 Erect Regulatory Speed Signs 25 MPH. Lindgren made a motion to approve resolution 2020-8; seconded by Gillard. Motion carried unanimously. Resolution 2020-11 Erect Regulatory Speed Signs 35 MPH. Lindgren made a motion to approve resolution 2020-11; seconded by Friedland. Motion carried unanimously. Gillard made a motion for Kleven to post, publish, and mail the Maywood Estates road improvement public hearing notice; seconded by Lindgren. Motion carried unanimously. There was some discussion regarding ordering signs for township roads. Lindgren made a motion to have Kleven order 27 street name signs (per Friedland's written list), one pavement ends sign, one minimum maintenance sign, and one reduced speed limit sign; seconded by Friedland. Motion carried unanimously. There was some discussion regarding Jirvaro Street. After measuring the gravel depth at 22 inches and discussing with the town attorney regarding the resident driveway complaints; Lindgren made a motion to hire Hass Construction to remove the excess gravel from Jivaro Street, reshape the roadway, and no trees will be removed in the ROW at this time due to budget constraints; seconded by Gillard. Motion carried unanimously. The minimum maintenance road 361st Avenue was discussed. Lindgren made a motion for Hass Construction to use the excess gravel from Jivaro Street and add to the minimum maintenance road 361st along with constructing a 50 foot radius (or less) turn around (cul-de-sac); seconded by Gillard. Motion carried unanimously. Kleven will send the four property owners at the end of 361st Avenue the minimum maintenance road a letter, the turn-around agreement, and a tree removal consent form. Steve Hass updated the town board on roads. Sealtech completed the blacktop crack filling. Allied Blacktop will be chip sealing Holly ST, 341st AVE, and the airport road section of 329th in August. The town board discussed the statutes pertaining to pavement marking. At this time the township will not be doing any pavement markings (line stripping) after chip sealing is complete or refreshing any other blacktop roadways. Lindgren tabled the discussion of amending the driveway permit and driveway modification permit. There was some discussion regarding the new blacktopped driveway at 36613 Blackfoot ST NW. Lindgren stated that he is working with the property owners and the contractor to resolve the blacktop being installed in the ROW of 36613 Blackfoot ST NW. There was some discussion regarding Isanti County's haul road use of 357th AVE NW.

OLD BUSINESS: The township ORI number for fine revenues was tabled. The town board discussed updates with the town hall security. The town hall propane tank was painted. The town hall pole building is still tabled. Kleven will start working on the township newsletter this fall.

COMMUNICATION: There was no Isanti County Zoning minutes pertaining to Springvale this month. Filing for town office starts July 28, 2020 and ends at 5:00PM on August 11, 2020. Fee is \$2.00. Contact clerk for an appointment. August 11, 2020 is the Primary Election. August 13, 2020 is the MAT District 7 zoom meeting. September 2, 2020 is the Maywood Estate Road Improvement Hearing on Proposed Assessment starting at 5:00 PM.

THE NEXT REGULAR MONTHLY MEETING IS ON SEPTEMBER 2, 2020 STARTING AT 6:30 P.M.

Lindgren adjourned the meeting at 9:15 p.m.

Michelle Kleven
Town Clerk

Steve Lindgren
Chairman